

## XXX Cluster Association

### Board Meeting Announcement for \_\_\_\_, 200\_ Meeting

Date: \_\_/\_\_/200\_

Location: \_\_\_\_\_'s house (#xxxx)

Time: \_\_\_\_\_

Contact name/phone #: \_\_\_\_\_

[All board and subcommittee meetings must be announced to the membership with notice as required by your by-laws. This could be done in a newsletter, by email, or by placing this notice in prominent common places, such as by each mailbox group.]

[You may wish to publish all board members' names and contact information, so members can contact any of them in advance.]

[You may wish to include a summary of the main items on the agenda.]