

**RESOLUTIONS SCHEDULED FOR A VOTE  
AT THE [Enter name of homeowners association] GENERAL  
MEETING**

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*NOTE: In general, the membership should be advised in advance of any resolutions to be voted on at a general membership meeting.*

**RESOLUTION:** [Enter "title" for proposed resolution]

**Proposed:** [Enter name of person]

**Seconded:** [Enter name of person]

**Summary:** [Enter summary of proposed resolution]

**Financial Impact:** [Enter financial impact, if any. If none, enter "None."]

**Board Position:** [In most cases, the Board should have reviewed the resolution in advance and formulated a position on that resolution. Enter a brief summary of the Board's position here.]

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**RESOLUTION:** [Enter "title" for proposed resolution]

**Proposed:** [Enter name of person]

**Seconded:** [Enter name of person]

**Summary:** [Enter summary of proposed resolution]

**Financial Impact:** [Enter financial impact, if any. If none, enter "None."]

**Board Position:** [Enter a brief summary of the Board's position here.]